



सर्व हरियाणा ग्रामीण बैंक
Sarva Haryana Gramin Bank
(भारत सरकार का उपक्रम) (Govt. of India Undertaking)

प्रायोजक : पंजाब नेशनल बैंक



Sponsored by: Punjab National Bank

Head Office, SHGB House, Plot No. 1 Sector 3, Rohtak

Tender Notice

Sealed Tenders are invited from **Vendors** for **CCTVs on Rental Basis and AMC of CCTVs installed by the Bank for our Branches** in all over Haryana. The preference will be given to PNB approved Vendors. The proposal be sent to **General Manager, Sarva Haryana Gramin Bank, Head Office, SHGB Bhawan, Plot No. 1, Sector-3, Rohtak**. All the interested parties are advised to go through the detailed Tender guidelines in the **Bank's website** before submitting their Tenders. Bank reserves its right to reject any or all the Tenders without citing any reason. **Corrections/Corrigendum**, if any, will be placed on Bank website only. For more details visit our website www.shgb.co.in

Last Date of submission of Tenders: 06.06.2019 at 12.00 (Noon)

Date of Opening of Tender : 06.06.2019 at 03.00 PM

General Manager



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Terms and Conditions:

Sealed Financial & Technical Bids for AMC for Existing Stand Alone (DVR based) CCTV Systems and installation of New Stand Alone (DVR based) CCTV Systems on Rental Basis in the Branches, Regional Offices and Head Office of Bank

Presently Bank is consisting of Head Office at Rohtak, 10 Regional Offices at Ambala, Bhiwani, Fatehabad, Gurgaon, Hisar, Nuh, Palwal, Panipat, Rewari & Rohtak and 654 Branches spread over 22 Districts of Haryana. Bank intends to tender for installation/AMC for New/Existing CCTV Systems in all its offices/Branches on **Rental/AMC Basis**. **Successful Bidder (L-1) in each category will be asked to install the CCTV Systems in the branches at the approved rates on Rental Basis and also ensuring that the existing CCTV Systems purchased and installed by Bank remain in working order irrespective of their make under AMC.**

Please note that bids on format other than the one enclosed, are liable to be reject.

You are requested to forward your lowest rates in the attached proforma for each items as per the specification/details enclosed to the letter. Kindly ensure the following while forwarding your offer:

- (i) These rates shall be applicable for a period of 03 (Three) years from the date of agreement and the performance of the company will be reviews on yearly basis.
- (ii) Rates for each items be clearly mentioned in the corresponding blank space and envelope should be properly sealed and it should be scribed on the top of the envelope "**Sealed Bid for Stand Alone (DVR based) CCTV Systems**". Open/Unsealed envelope shall not be considered for the tender.
- (iii) Offers for aforesaid items in Sealed covers should reach our office latest by **06.06.2019** at 12.00 (Noon).
- (iv) It shall be mandatory for the firm to maintain the equipment for duration of 03 (three) years from the date of installation, in absence of which the tender is likely to be rejected. Complaint shall be attended within 72 hours of receipt of complaint at Company office through any mode of communication. If a complaint remains unattended for 72 hours, a penalty @ Rs. 200/- per day to a maximum of Total AMC Charges for the year shall be levied and deducted from the bill. It shall be mandatory to allot a serial number to each complaint received at Company Office and same be informed to the Branch.
- (v) Rates for Stand Alone (DVR based) CCTV system be quoted irrespective of the location and size of the branch.
- (vi) AMC/Rental rates for system be quoted for 04 (Four) mandatory visits in a year on quarterly basis.
- (vii) Payment of AMC/Rental charges shall be made in arrears Quarter-wise by the respective Regional Offices on completion of all the four mandatory visits during the year. Payment of AMC/Rental Charges is subject to penalties.



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- (viii) Each page of Financial Bid should bear Date, Company seal and Signature of the Authorised Signatory.
- (ix) All relevant columns/pages of the bid should be dully filled. Part/Partially filled tender documents are liable for rejection.
- (x) Successful tenderer should have local representative at Rohtak for post installation services. The vendor is to provide complete address, telephone number alongwith technical personnel available with them for this work.
- (xi) Rental payment shall be made by the Regional Office on successful installation of the new CCTV System on Rental basis. All other expenses like transportation/insurance shall be borne by the vendor.
- (xii) It shall be mandatory for the firm to quote **Rental Charges / AMC rates Comprehensive and Non comprehensive** for the product proposed to be supplied/installed by them, to be applicable after completion of the warranty period, in absence of which the tender is likely to be rejected.
- (xiii) In case any Financial Bid is received with conditions, it is liable for rejection.
- (xiv) Bank reserves the right to cancel any or all the **Financial / Technical Bids** without assigning any reasons thereof. The Bank is not bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.

The Sealed Financial Bids shall be sent at the following address:

**The General Manager,
Sarva Haryana Gemin Bank,
Head Office, SHGB House,
Plot No. 1, Sector-3, Rohtak,
Haryana.**

Chief Manager

General Manager



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The CCTV Surveillance System should be DVR based, i.e. Video capture Card having the provision for recording speed configuration as per requirement.

The DVRs should be able to support minimum 8 camera and maximum 16 cameras for the branches offices depending on the size of the branch/ office and area to be covered and upto 32 cameras for administrative offices where installation of surveillance camera is considered necessary. **Recording for upto 90 day must be available for retrieval and review.** It should be able to support additional hard disk when required to be installed.

The CCTV cameras should be day-night model of varying focal length and clarity. Cameras should be capable of multiple real time functions i.e real time recording, realtime monitoring and searching and real time playback & smart monitoring (Motion detector).

The system should entail minimum maintenance cost and it should be upgraded to support more cameras as and when required with minimum cost.

It should be possible to integrate the system with the **Intrusion Alarm System**.

The system should support integration to a network for central monitoring system as and when required and support back up devices like USB, DVD Writer etc.

The DVR System offered must be an integrated DVR system and should not be a DVR system assembled using third party personal computers and DVR Cards.

The firm installing the system shall have adequate infrastructure for providing after sales/installation service.

The system should have compatibility with alarm system installed in the branches/offices.

The company shall be responsible for any type of losses caused due to mishandling of faulty CCTV systems.

Bank further reserves its right to delete or reduce any item or section of schedule without assigning their reason thereof.



Head Office, SHGB House, Plot No. 1 Sector 3, Rohtak

Format for CCTV on Rental

Sl. No.	Item	Rental Cost (In Rs.)	
1 (a)	For 4 Channel DVR Samsung HD		
	Rental Cost of DVR	Rs.	
	Rental Cost of 2 TB HDD	Rs.	
	4 Camera (1 Bullet plus 3 I/R Dome)	Rs.	
	CCTV Monitor (LG/Samsung) TFT Colour 15"/18.5"	Rs.	Rs.
	Wiring in PVC Conduit Pipe(Cable RG 59 Plus 2 Core power per meter	Rs.	
	Rental Cost of Comprehensive writing	Rs.	
	GST/Taxes/ Duties	Rs.	
	Total Rental to Bank	Rs.	
1 (b)	For 4 Channel DVR Upgradable to 5 to 8 Channel Samsung HD		
	Rental Cost of DVR	Rs.	
	Rental Cost of 2 TB HDD	Rs.	
	Rental Cost of Comprehensive writing	Rs.	
	4 Camera (1 Bullet plus 3 I/R Dome)	Rs.	
	CCTV Monitor (LG/Samsung) TFT Colour 15"/18.5"	Rs.	Rs.
	Wiring in PVC Conduit Pipe(Cable RG 59 Plus 2 Core power per meter	Rs.	
	Rental Cost of Comprehensive writing	Rs.	
	GST/Taxes/ Duties	Rs.	
2	For 8 Channel DVR Samsung HD		
	Rental Cost of DVR	Rs.	
	Rental Cost of 2 TB HDD	Rs.	
	Rental Cost of Comprehensive writing	Rs.	
	8 Camera (2 Bullet plus 6 I/R Dome)	Rs.	
	CCTV Monitor (LG/Samsung) TFT Colour 15"/18.5"	Rs.	
	Wiring in PVC Conduit Pipe(Cable RG 59 Plus 2 Core power per meter	Rs.	
Rental Cost of Comprehensive writing	Rs.		
3	Shifting Charges and New installation in new premises	Rs.	
	GST/Taxes/ Duties	Rs.	
4	GST @ in %		
5	Comprehensive Annual Maintenance Contract for 04 (Four) mandatory visits one per Quarter and any other break down call that has to be undertaken within the Quoted rates (CCTV already installed by Bank)	Rs.	
6	Non-Comprehensive Annual Maintenance Contract for 04 (Four) mandatory visits one per Quarter and any other break down call that has to be undertaken within the Quoted rates (CCTV already installed by Bank) Annexure Enclosed	Rs.	



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Annexure

Format for Existing CCTV Purchased and Installed by Bank on Non Comprehensive AMC

Sl. No.	Item	Installation Cost (in Rs.)	
1 (a)	For 4 Channel DVR		
	Cost of DVR	Rs.	
	Cost of 2 TB HDD	Rs.	
1 (b)	For 4 Channel DVR upgradable 5to 8 Channel		
	Cost of DVR	Rs.	
	Cost of 2 TB HDD	Rs.	
2	Camera – (Rates to be Quoted per piece)		
	Bullet	Dome	
	Rs.	Rs.	
3	CCTV Monitor (LG/Samsung make 15"/19")	Rs.	Rs.
4	RG 59/Power Cable per meter	Rs.	Rs.
5	Shifting Charges in new premises or change of loacation	Rs.	Rs.
6	GST @ in %		
7	On Site warranty (in years)		